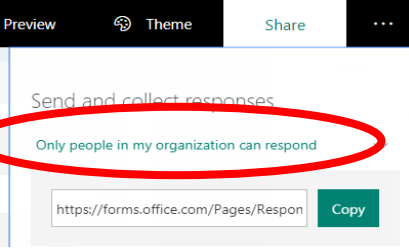

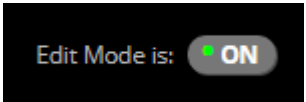
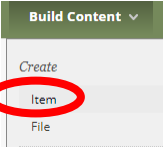
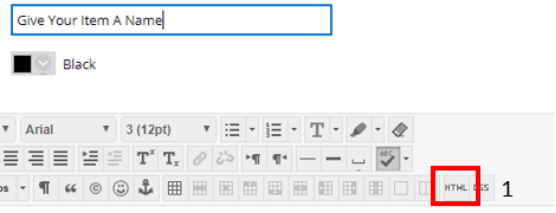



Blackboard "How To's"

Embedding a Form (Office 365)

To embed a Form:	
Select the Form that you would like to embed and click the Share button in the upper right-hand corner. Select if only people in my organization can respond or anyone with the link can respond.	
Select the Embed button and press Copy .	
Log into Blackboard and go to your class or school Blackboard course. Make sure Edit Mode is turned on. Edit mode is on if you see a green dot.	
Select the menu button in your Blackboard site where you wish to post the Sway. Hover over, Build Content and then click Item .	
Name the item and select HTML in the text box tool bar.	
Paste the embed code using Ctrl + V into the new box and click Update .	
Click Submit .	